

<b>FORM</b> A19 - 1A	<b>STATE OF WASHINGTON</b> INVOICE VOUCHER	<b>VENDOR OR CLAIMANT (Warrant payable to)</b>	<b>Contract #</b>
AGENCY NAME Department of Social and Health Services Division of Behavioral Health and Recovery PO Box 45525 Olympia, Washington 98504			Agency No. 3000
		<b>VENDOR NUMBER:</b>	<b>SUPPLEMENTAL #</b>
		<b>MONTH and YEAR OF SERVICE:</b>	

**Vendor's Certificate.** I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination.

(signature)

(title)

(telephone number)

(date)

Type of Service Provided	SABG		TOTAL
	Treatment	Cost Sharing Assistance	
<b>Prevention &amp; Wellness</b>			
37 Community Outreach			
1. IUID			-
2. PPW			-
39 Brief Intervention			-
77 Drug Screening Tests/Urinalysis			-
<b>Engagement Services</b>			
71 Assessment			
1. Adult			-
2. Youth			-
3. PPW			-
31 Engagement & Referral			-
36 Interim Services			
1. IUID			-
2. PPW			-
31 Educational Programs			-
33 Opiate Dependency Outreach			-
<b>Outpatient Services</b>			
51 Outpatient Treatment			
1. Adult			-
2. Youth			-
3. PPW			-
51 Brief Outpatient Treatment			
1. Adult			-
2. Youth			-
3. PPW			-
59 Opiate Substitution Treatment			
1. PPW			-
2. Non-PPW			-
<b>Community/Other/Intensive Support</b>			
64 Case Management			
1. PPW			-
2. Non-PPW			-
69 PPW Housing Support Services			-
61 Therapeutic Intervention Services for Children			-
43 Sobering Services			-
41 Crisis Stabilization			-
<b>Out-of-Home Residential Services</b>			
45 Sub-acute Withdrawal Management			-
81 Intensive Inpatient Residential			
1. Adult			-
2. Youth			-
3. PPW			-
82 Long-Term Care Residential			
1. Adult			-
2. Youth			-
3. PPW			-
83 Recovery House Residential			
1. Adult			-
2. Youth			-
3. PPW			-
44 Involuntary Commitment Services			-
42 Acute Withdrawal Management			-
91 Family Hardship			-
93 Room and Board			-
<b>Recovery Supports</b>			
62 Transportation			
1. PPW			-
2. Non-PPW			-
67 Childcare Services			-
92 Recovery Support Services (RSS)			-
<b>Other SABG Activities</b>			
12 Continuing Education/Training			-
32 Alcohol/Drug Information School			-
96 Naloxone			-
<b>TOTAL</b>			

THIS AREA BELOW FOR DBHR USE ONLY:

DBHR Program Manager Name and Telephone		DBHR Program Mgr Approval For Payment	
See Attached EMAIL			
Document #	VCT	Fiscal Approval	Date

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## Instructions For Preparing The BHO Invoice (A19) Substance Abuse Block Grant

The purpose of this document is to define the expenditure elements specific to the Behavioral Health Organizations integrated contract and Federal Block Grant expenditures. Each of the following elements corresponds to the elements listed on the invoice (A19) provided by the Division of Behavior Health and Recovery (DBHR). Costs reported on each invoice are for a single month of service. Before an invoice can be processed by DBHR, we require a signed and dated pdf invoice (A19), as well as a completed Excel invoice (A19), which should be submitted by email to your DBHR program manager named on your contract.

**SABG “Treatment” Column:** Monthly reimbursable costs associated with each element are to be entered in the “Treatment” column.

**SABG “Cost Sharing Assistance” Column:** This term generally includes costs for behavioral health insurance deductibles, co-insurance, and co-payments, or similar charges; it doesn’t include premiums, balance billing amounts for non-network providers, or the cost of non-covered services. These funds are to assist eligible clients in meeting their cost-sharing responsibilities, which should be entered against the appropriate service in the “Cost Sharing Assistance” column.

Also, under no circumstances may SABG funds be used to pay these costs for a client’s failure to enroll in minimum essential coverage, and payment for these services cannot be made to either the client or insurance entity.

### **PREVENTION & WELLNESS**

#### **37 Community Outreach**

Outreach is an activity of providing critical information and referral regarding behavioral health services to people who might not otherwise have access to that information. This may include assisting individuals to navigate through different systems including health care enrollment, scheduling appointments for a substance use disorder assessment and ongoing treatment, or providing transportation to appointments. Outreach tasks may include educating communities, family members, significant others, or partners about services and to support access to services where care coordination may be necessary. Costs to be covered may also include responding to requests for information to be presented both in and out of the treatment facility by individuals, the general public and community organizations.

**IUID:** Individual Using Intravenous Drugs (IUID) means an individual who has used a needle one or more times to illicitly inject drugs.

**PPW:** Pregnant and postpartum women and women with dependent children. “Dependent Children” means an individual age seventeen (17) or younger.

### **39 Brief Intervention**

A time limited, structured behavioral intervention using substance use disorder brief intervention techniques, such as evidence-based motivational interviewing techniques, and referral to treatment services when indicated. Services may be provided at, but not limited to, sites exterior to treatment facilities such as hospitals, medical clinics, schools or other non-traditional settings.

### **77 Drug Screening Tests/Urinalysis**

Costs incurred to provide screening tests, such as urinalysis or breathalyzers, to identify a patient's use of drugs or alcohol. There is a maximum limit of eight tests per month for any individual.

## **ENGAGEMENT SERVICES**

### **71 Assessment**

Costs incurred in diagnosis, placement in accordance with the American Society of Addiction Medicine (ASAM) patient placement criteria.

**Adult:** All individuals who are not considered Youth or PPW.

**Youth:** An individual from age ten (10) through age seventeen (17).

**PPW:** Pregnant and postpartum women and women with dependent children.

"Dependent Children" means an individual age seventeen (17) or younger.

### **31 Engagement & Referral**

Engagement and referral services are used to identify hard-to-reach individuals with possible substance use disorder and to engage these individuals in an assessment and ongoing treatment services as deemed necessary. Costs can be reimbursed for activities associated with providing information on substance use disorders, the impact of substance use disorders on families, treatment of substance use disorders, and treatment resources that may be available as well as re-engaging individuals in the treatment process. This does not include ongoing therapeutic or rehabilitative services.

### **36 Interim Services**

Services to individuals who have been denied admissions to a treatment program on the basis of the lack of the capacity to reduce the adverse health effects of substance use disorder, promote the health of the individual, and reduce the risk of transmission of disease. Such services are provided until the individual is admitted to a treatment program. Services include referral for prenatal care for a pregnant patient, brief screening activities, the development of a service plan, individual or group contacts to assist the person either directly or by way of referral in meeting his/her basic needs, updates to advise him/her of treatment availability, and information to prepare him/her for treatment, counseling, education, and referral regarding HIV and tuberculosis (TB) education, if necessary referral to treatment for HIV and TB.

**IUID:** Individual Using Intravenous Drugs (IUID) means an individual who has used a needle one or more times to illicitly inject drugs.

**PPW:** Pregnant and postpartum women and women with dependent children.

"Dependent Children" means an individual age seventeen (17) or younger.

### **31 Educational Programs**

Educational programs can include parent training, impact of alcohol and drug problems, anxiety symptoms and management, and stress management and reduction. Education services may be made available to individuals, groups, organizations, and the community in general. This is different than staff training. Treatment services must meet the criteria as set forth in WAC 388-.877B

### **33 Opiate Dependency Outreach**

Costs incurred with outreach and referral services to special populations such as opiate dependent or injecting drug users (IDU) individuals. Opiate Dependency Outreach is specifically designed to encourage injecting drug users (IDUs) and other high-risk groups such as opiate dependent individuals to undergo treatment.. Costs include providing information and skills training to non-injecting, drug using sex partners of IDUs and other high-risk groups such as street youths. Programs may employ street outreach activities, as well as more formal education and risk-reduction counseling. Referral services include referral to assessment, treatment, interim services, and other appropriate support services. Costs do not include ongoing therapeutic or rehabilitative services.

## **OUTPATIENT SERVICES**

### **51 Outpatient Treatment**

Services provided in a non-residential substance use disorder treatment facility. Outpatient treatment services must meet the criteria in the specific modality provisions set forth in WAC 388-877B. Services are specific to client populations and broken out between group and individual therapy. The service satisfies the level of intensity in ASAM Level 1.

**Adult:** All individuals who are not considered Youth or PPW.

**Youth:** An individual from age ten (10) through age seventeen (17).

**PPW:** Pregnant and postpartum women and women with dependent children.

“Dependent Children” means an individual age seventeen (17) or younger.

### **51 Brief Outpatient Treatment**

A program of care and treatment that provides a systemic, focused process that relies on assessment, client engagement, and rapid implementation of change strategies. The service as described satisfies the level of intensity in ASAM Level 1.

**Adult:** All individuals who are not considered Youth or PPW.

**Youth:** An individual from age ten (10) through age seventeen (17).

**PPW:** Pregnant and postpartum women and women with dependent children.

“Dependent Children” means an individual age seventeen (17) or younger.

## **59 Opiate Substitution Treatment**

Costs incurred to provide assessment and treatment services to opiate dependent patients. Services include prescribing and dispensing of an approved medication, as specified in 212 CFR Part 291, for opiate substitution services in accordance with WAC 388-877B. Both detoxification and maintenance are included, as well as physical exams, clinical evaluations, individual or group therapy for the primary patient and their family or significant others. Additional services include guidance counseling, family planning and educational and vocational information. (The service as described satisfies the level of intensity in ASAM Level 1.)

**PPW:** Pregnant and postpartum women and women with dependent children.

“Dependent Children” means an individual age seventeen (17) or younger.

**Non-PPW: All individuals who are not considered PPW.**

## **COMMUNITY / OTHER / INTENSIVE SUPPORT**

### **64 Case Management**

Case management services are services provided by a Chemical Dependency Professional (CDP), CDP Trainee, or person under the clinical supervision of a CDP who will assist clients in gaining access to needed medical, social, education, and other services. Does not include direct treatment services in this sub element. This covers costs associated with case planning, case consultation and referral services, and other support services for the purpose of engaging and retaining clients in treatment or maintaining clients in treatment. This does not include treatment planning activities required in WAC 388-887B.

**PPW:** Pregnant and postpartum women and women with dependent children.

“Dependent Children” means an individual age seventeen (17) or younger.

**Non-PPW: All individuals who are not considered PPW.**

### **69 Pregnant, Post-Partum, Or Parenting (PPW) Women’s Housing Support Services**

Costs incurred for support services to PPW in a transitional residential housing program designed exclusively for such clients. Costs include facilitating contacts and appointments for community resources for medical care, financial assistance, social services, vocational, childcare needs, outpatient treatment services, and permanent housing services. This includes services to family or significant others of a person currently in transitional housing.

### **61 Therapeutic Intervention Services for Children**

Cost incurred to provide services promoting the health and welfare of children accompanying parents who participate in the residential substance abuse program. Services include: developmental assessment using recognized, standardized instruments; play therapy; behavioral modification; individual counseling; self-esteem building; and family intervention to modify parenting behavior and/or the child’s environment to eliminate/prevent the child’s dysfunctional behavior.

### **43 Sobering Services**

Costs incurred to provide shelter services for short-term (12 hours or less) emergency shelter, screening, and referral services to persons who need to recover from the effects of alcohol. Services include medical screening, observation and referral to continued treatment and other services as appropriate.

### **41 Crisis Stabilization**

Services provided on a very short term basis to intoxicated or incapacitated individuals on the streets or in other public places and may include general assessment of the patient's condition, an interview for diagnostic or therapeutic purposes, and transportation home or to an approved treatment facility. Services may be provided by telephone or in person, in a facility or in the field, and may or may not lead to ongoing treatment. This does not include the costs of ongoing therapeutic services.

## **OUT-OF-HOME RESIDENTIAL SERVICES**

### **45 Sub-Acute Withdrawal Management**

Costs incurred for withdrawal management services provided to an individual to assist in the process of withdrawal from psychoactive substance (includes alcohol) in a safe and effective manner. Sub-Acute is nonmedical withdrawal management or patient self-administration of withdrawal medications ordered by a physician, provided in a home-like environment. (Limited to 3-5 days for Medicaid State Plan Services)

### **81 Intensive Inpatient Residential Treatment Services**

Costs incurred for a concentrated program of substance use disorder treatment, individual and group counseling, education, and related activities for alcoholics and addicts excluding room and board in a twenty-four-hour-a-day supervised facility in accordance with WAC 388-887B. (The service as described satisfies the level of intensity in ASAM Level 3.5)

**Adult:** All individuals who are not considered Youth or PPW.

**Youth:** An individual from age ten (10) through age seventeen (17).

**PPW:** Pregnant and postpartum women and women with dependent children.

“Dependent Children” means an individual age seventeen (17) or younger.

### **82 Long-Term Care Residential Treatment Services**

Costs incurred for the care and treatment of individuals with substance use disorder with impaired self-maintenance capabilities including personal care services and a concentrated program of substance use disorder treatment, individual and group counseling, education, vocational guidance counseling and related activities for alcoholics and addicts excluding room and board in a twenty-four-hour-a-day supervised facility in accordance with WAC 388-877B. (The service as described satisfies the level of intensity in ASAM Level 3.3)

**Adult:** All individuals who are not considered Youth or PPW.

**Youth:** An individual from age ten (10) through age seventeen (17).

**PPW:** Pregnant and postpartum women and women with dependent children.

“Dependent Children” means an individual age seventeen (17) or younger.

### **83 Recovery House Residential Treatment Services**

Costs incurred for a program of care and treatment with social, vocational, and recreational activities designed to aid individuals with substance use disorder in the adjustment to abstinence and to aid in job training, reentry to employment, or other types of community activities, excluding room and board in a twenty-four-hour-a-day supervised facility accordance with WAC 388-877B. (The service as described satisfies the level of intensity in ASAM Level 3.1)

**Adult:** All individuals who are not considered Youth or PPW.

**Youth:** An individual from age ten (10) through age seventeen (17).

**PPW:** Pregnant and postpartum women and women with dependent children.

“Dependent Children” means an individual age seventeen (17) or younger.

### **44 Involuntary Commitment Services**

Costs incurred for services employed to identify and evaluate individuals with substance use disorder requiring protective custody, detention, or involuntary commitment services in accordance with RCW 70.96A.120-140. Costs include case finding, investigation activities, assessment activities, and legal proceedings associated with these cases.

### **42 Acute Withdrawal Management**

Withdrawal Management services provided to an individual to assist in the process of withdrawal from psychoactive substance in a safe and effective manner. Acute withdrawal management provides medical care and physician supervision for withdrawal from alcohol or other drugs. (Limited to 3-5 days for Medicaid State Plan Services)

### **91 Family Hardship**

The provision of transportation and lodging for family members traveling from their home to the treatment facility for distances over 50 miles within Washington State in support of Medicaid funded youth who are receiving services in a Residential facility in order to allow them to participate in treatment with the youth.

### **93 Room and Board**

The provision of accessible, clean and well-maintained sleeping quarters with sufficient space, light and comfortable furnishings for sleeping and personal activities along with nutritionally adequate meals provided three times a day at regular intervals in a 24-hour-a-day setting . Medicaid and Non-Medicaid patients should be recorded. Room and Board must be provided consistent with the requirements for Residential Treatment Facility Licensing through the Department of Health WAC 246-337.

## **RECOVERY SUPPORTS**

### **62 Transportation**

Costs incurred to transport patients to and from substance use disorder treatment programs.

**PPW:** Pregnant and postpartum women and women with dependent children.

“Dependent Children” means an individual age seventeen (17) or younger.

**Non-PPW: All individuals who are not considered PPW.**

## **67 Child Care Services**

Costs incurred to provide child care services, when needed, to children of parents in treatment in order to complete the parent's plan for substance use disorder treatment services. Childcare services must be provided by licensed childcare providers or by providers operating in accordance with the provisions set forth in WAC's published by the Department of Health and Department of Early Learning for the provision of child care services.

## **92 Recovery Support Services**

A broad range of nonclinical services that are designed to assist individuals and their families to become stable and maintain long term recovery from substance use disorder, delivered through a variety of community and faith-based groups, treatment providers, schools, and other specialized services. Services can be provided by a single entity or a consortium of health and human service providers.

## **OTHER SABG ACTIVITIES**

### **12 Continuing Education/Training**

Costs incurred to support educational programs, training projects, and/or other professional development programs directed toward: 1) improving the professional and clinical expertise of prevention and treatment facility staff, 2) the knowledge base of county employees who oversee the program agreement; and 3) to meet minimum standards and contract requirements. Costs could include trainers, transportation, per diem expenses, and tuition.

### **32 Alcohol/Drug Information School**

Costs incurred for Alcohol/Drug Information schools to provide information regarding the use and abuse of alcohol/drugs in a structured educational setting. Alcohol/Drug Information Schools must meet the certification standards in WAC 388-877B. (The service as described satisfies the level of intensity in ASAM Level 0.5)

### **96 Naloxone**

Purchase of: sodium chloride for reconstitution, syringes and needles for administration of Naloxone, Narcan Nasal Spray, education materials for administration of Naloxone, and Naloxone education classes for medical professionals. Also, costs incurred for Naloxone hydrochloride injections,