

TELECARE CORPORATION
CONTRACT #North Sound BHO-TELECARE-E&T-15-18
April 1, 2015 – June 30, 2018

Deliverables for E&T

CONTRACT DELIVERABLES

DESCRIPTION	DUE DATES	Contract Reference
1. Concurrent with the execution of this Agreement, Contractor shall furnish North Sound BHO with a copy of the explicit written authorization of their governing bodies to enter into this Agreement and accept the financial risk and responsibility to carry out all terms of this Agreement including the ability to pay for all expenses incurred during the contract period.	6/1/15	H.4
2. Contractor shall provide a list of any Contractor individuals and entities with an ownership or control interest in the organization. The Contractor must provide a list with details of ownership and control.	6/1/15	H.11
3. Contractor shall maintain Commercial General Liability and Professional Liability Insurance. All non-risk pool policies shall name North Sound BHO as a covered entity under said policy(s).	6/1/15	H.17
4. Report Contractor and subcontract revenue and expenditure information to North Sound BHO on a biannual basis. Reports must comply with the provisions in the BARS Supplemental Instructions for Mental Health Services promulgated by the Washington State Auditor's Office. Reports are due within 30 days of the quarter end (quarters ending in December and June of each year).	Biannually 2/5/16-18; 8/5/15-18	F.3
5. Contractor shall provide a business continuity and disaster recovery plan within thirty days of execution of this agreement that insures timely reinstatement of the consumer information system following total loss of the primary system or a substantial loss of functionality.	6/1/15	E.4
6. Contractor shall submit grievance data to North Sound BHO for the Exhibit N reporting. Contractor shall submit the Grievance, Denial & Fair Hearing Reporting List, a Narrative Report and an excel template is found at: http://nsmha.org/CG_Rpt	4/15/15-18 & 10/15/15-18	D.6

DESCRIPTION	DUE DATES	Contract Reference
<ul style="list-style-type: none"> • Daily number of admissions and discharges • Midnight census (median) • Daily number of calming space (seclusion) and restraint events 	Daily	E.3
<ul style="list-style-type: none"> • Monthly report on declined referrals with rationale, if the decline is due to medical care, safety or security, the name of the E&T licensed independent practitioner who declined the referral must be noted • Monthly narrative on restraint events outside normal range • Monthly count and type of groups and number of participants • Number of readmissions within 30 days post discharge 	8/1/15 and monthly thereafter	E.3
<ul style="list-style-type: none"> • Quarterly tracking of individuals with high utilization of E&T services 	Due 15 days after quarter end, i.e., 10/15/15	E.3
7. Contractor shall deliver E&T Discharge Planner Data Entry form monthly to: deliverables@northsoundbho.org	10/8/17 and monthly thereafter	AMD 4