

MEMORANDUM

DATE: March 31, 2005
TO: NSMHA Advisory Board
FROM: Chuck Benjamin, Executive Director
RE: May 12, 2005 Board of Director's Agenda (tentative until April BOD decision)

Please find for your review and comment the following that will be discussed with the Board of Directors and brought forth at the May 12, 2005, NSMHA Board of Directors Meeting.

Note: There is a possibility that an April Board of Directors will not be held. You will be informed of whether it will/will not be held at your meeting.

Consent Agenda

Action Items

Action Items Not Yet Reviewed by the Advisory Board

Board of Directors March Action Items Not Yet Reviewed by the Advisory Board

Introduction Items

cc: Charles R. Benjamin
County Coordinators
NSRSN Management Team

Notice: For Special Disability accommodation needs, please call Rebecca at (360) 416-7013, x233 at least 48 hours in advance, if possible.

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
ADVISORY BOARD MEETING**

**North Sound Mental Health Administration
Conference Room
117 North First St., Suite 8
Mt. Vernon, WA 98273
April 5, 2005
1:00 PM**

Agenda

1. Call to Order - Introductions, Chair – 5 minutes
2. Revisions to the Agenda, Chair – 5 minutes
3. Approval of the March 2005 Minutes, Chair – 5 minutes
4. Comments from the Public –5 minutes
5. Correspondence and Comments from the Chair – 5 minutes
6. Monthly Committee Reports
 - a. Executive Director's Report - Chuck Benjamin – 5 minutes
 - b. Finance Committee – Mary Good – 5 minutes
 - c. Executive Committee/Agenda Committee – Tom Richardson – 5 minutes
 - d. QMOC Report – Mary Good – 5 minutes
7. Items To Be Brought Forward To The Board of Directors – Charles Benjamin, Executive Director
 - a. Consent Agenda
8. New Business
9. Comments from County Advisory Board Representatives – 15 minutes
 - a. Island
 - b. San Juan
 - c. Skagit
 - d. Snohomish
 - e. Whatcom
10. County Coordinator Report
11. Comments from Public – 5 minutes
12. Other Business
 - a. Request for Agenda Items
13. Adjournment

NOTE: The next Advisory Board meeting will be May 3, 2005 in the NSMHA Conference Room, 117 N. First Street, Suite 8, Mount Vernon.

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**North Sound Mental Health Administration
MENTAL HEALTH ADVISORY BOARD**

March 1, 2005

Present: Laurel Britt, Andrew Davis, Tom Richardson, Mary Good, Chuck Albertson, Marie Jubie, Russell Sapienza, Jim King, James Mead, Anne Gresham, Chris Walsh, Patricia Whitcomb, and Marianne Elgart

Absent: Bruce Radtke

Excused: Jack Bilsborough, Jackie Abell, Joan Lubbe and Patricia Little

Staff: Chuck Benjamin, Greg Long, Chuck Davis, and Rebecca Pate

Guests: Terry Clark

MINUTES

TOPIC	DISCUSSION	ACTION
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CALL TO ORDER, INTRODUCTIONS

Chair Jubie	Chair Jubie convened the meeting at 1:00 p.m. and welcomed those present. Introductions were made.	Informational
	Chuck Benjamin gave a pre-meeting presentation on the legislative issues that are before us.	

REVISIONS TO THE AGENDA

Chair Jubie	Tom asked that the meeting on March 16 concerning Pharmacy and Therapeutic Committee Meeting at Radison Sea Tac to be added to the agenda.	Informational
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APPROVAL OF MINUTES

Chair Jubie	The February 2005 minutes of the Advisory Board meeting were reviewed. A motion was made to approve the minutes as written, motion was seconded and motion carried.	Motion carried
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COMMENTS FROM THE PUBLIC

Marie Jubie	None.	Informational
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CORRESPONDENCE AND COMMENTS FROM THE CHAIR

Marie Jubie	Marie will be going to Olympia tomorrow with Rainbow Center. She has made other trips with Chuck Benjamin. She and Chuck feel these trips have been beneficial.	Informational
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MONTHLY COMMITTEE REPORTS

Executive Director's Report

Chuck Benjamin	There is a lot occurring in Olympia. Chuck went to Olympia for a whole day with Marie who made all the appointments. Marie and Chuck met with seven legislators who were all attentive and interested in what	Informational
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was presented. The day was successful and plans are to return in mid-March.

NSMHA is still preparing for the actuarial report/study. The data submitted to the state is 100% validated.

NSMHA has been over census for a few months at Western due to the closing of respite beds and difficulty with housing; however, we are back under census. The overage will result in some liquidated damages.

The Tribal Conference is May 4-5 at the Skagit Resort.

Finance Committee Report

Mary Good,
Marie Jubie

The committee met and the previous over budget amount is less than expected.

Informational

A motion was made to approve the expenditures to go before the Board of Directors, motion was seconded and motion carried.

Motion carried

There was a recommendation of taking a 4.7% cut to compensate for the overall budget reductions. Marie said this would entail fewer trips but there are still significant trips the committee wishes to pursue. Some discussion followed.

Jim made a motion to reduce the budget by 4.7%, motion was seconded and motion carried.

Motion carried

Executive Committee/Agenda Committee

Tom Richardson

Tom said that feedback is desired for future pre-meeting speakers/topics. A review will be conducted on the list of trips previously discussed and a revised list will be presented.

Informational

Tom requested that the Pharmacy and Therapeutic meeting be spoken about due to departing members. An agenda was distributed with information. Tom thought this would be a good site visit/trip to make and be present for the 10:30-12 event. Tom briefly discussed what this meeting would cover. Tom made a motion that the Advisory Board pay transportation and lunch for consumers, providers and advocates to attend and testify at the Washington State Pharmacy and Therapeutic Committee hearing concerning restricting access to atypical medications. Some discussion followed. The motion was seconded and motion carried.

Motion carried

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QMOC Report

Mary Good

1. Quality Management Department is looking at ways to streamline. Informational
2. The Implementation and Design Group is meeting to develop feedback to present to MHD and Wendy requested feedback from the QMOC members.
3. Terry Clark from Access gave a live demonstration of the new automated system at Access.
4. The Corrective Action Plan with Compass Health has been completed and Compass Health has worked extremely hard to instill changes with significant improvement.
5. Greg Long reviewed the Utilization Management Dashboard and explained how NSMHA utilizes the data. He also mentioned that NSMHA had been over census for approximately one month but due to the hard work of Diana Striplin and Santiago Iscoa NSMHA is now under census.
6. Wendy Klamp provided training on “Sampling Size”. She explained what “sampling size” is and how it is performed.
7. Wendy said the MHD audit was completed and all issues have been addressed and submissions delivered.
8. Wendy stated that NSMHA was cited by EQRO on 4 items out of 237. All items have been responded to or addressed.
9. Gary Williams gave a brief report of the subcommittee that is discussing the QMOC charter and hope to come back to the committee with recommendations in March.
10. Gary reviewed the evaluations from the previous month’s meeting.

ITEMS TO BE BROUGHT FORWARD TO THE BOARD OF DIRECTORS

Consent Agenda

Chuck Benjamin

Motions 004-005 are new PATH contracts.

Informational

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Motions 006-013 refer contract amendments due to budget reductions.

Motion 014 covers excess expenditures for a Human Resources consulting job.

Motion 015 is the renewal the Human Resources consultant contract for 2005.

Motion 016 is an amendment to the Federal Block Grant with Mental Health Division.

A motion was made to approve all the motions, motion was seconded and motion carried. Motion carried

Board of Directors January Action Items Previously Reviewed by the Advisory Board

Chuck Benjamin None. Informational

Board of Directors January Action Items Not Yet Reviewed by the Advisory Board

Chuck Benjamin None. Informational

Board of Directors December Introduction Items

Chuck Benjamin None. Informational

NEW BUSINESS

Terry Clark Terry gave a live demonstration on the new automated telephone system with Access. She has presented this to several consumer groups with positive feedback and stated changes have been made due to budget cuts only. The predicted savings would be approximately \$11,000/month. The system is being incorporated into the voice over IP system, which eliminates costs with Verizon. This automation will help send calls to the appropriate areas without having to go to a clinician. This system will accommodate different languages. This program covers the Associated Provider Network and Sea Mar clients still have to call Sea Mar direct. Some discussion followed. Informational

COMMENTS FROM COUNTY ADVISORY BOARD MEMBERS

Island Patricia Whitcomb stated a forum would be held at the Coupeville Multi-purpose room, March 31, 7 pm. An evening with David Pitonyak will be held March 7, at the Coupeville Recreation Center starting with a potluck at 6. Informational

The jail system group is starting their fourth class with inmates on parenting. The classes are having good success. At present, there is not a way to track results but they are working on trying to accomplish tracking.

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They are working towards having someone present in the jail for at least ½ day each day.

The parity bill was discussed.

Island County is wondering what is occurring in detention centers for services. Tom Richardson said Whatcom County has Northwest Youth Services, which conducted tests within the facility but has lost the person performing this task at present. Chuck Davis stated that Skagit and Snohomish County has a contract through Compass to provide services and these work under hours per week.

San Juan	Anne Gresham stated that San Juan is experiencing a problem with providing personnel to handle children and they are researching this problem. Terry Clark suggested that Anne call Michelle Shober and request she check into this problem on behalf of Compass.	Informational
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Skagit	Mary Good was not present at the meeting so there was no input.	Informational
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Snohomish	Marie stated that Bob Knight attended and provided some information on mental health and psychiatric issues. The legislative issues were discussed. Snohomish donated funds to Bailey Center and Snohomish is interested in how the closure is affecting consumers.	Informational
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Discussion was conducted on the need for services. Snohomish wants to prioritize on Medicaid coupon users. The Federal Block Grant (FBG) dollars were presented to the Advisory Board and discussed before being presented to the Board of Directors. The FBG would be used to help people who are not Medicaid get enrolled and help establish linkage to ongoing care and stabilization.

Whatcom	Charles Albertson stated that some new members were voted onto the NSMHA Advisory Board. Bruce Radtke resigned. Legislative issues were discussed. A resolution was made to support 5763 and 1290. There was discussion on the development of the Triage Center. This facility will provide services for inmates and hopefully be able to provide services to divert consumers from confinement.	Informational
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COUNTY COORDINATOR REPORT

No one present.	Informational
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COMMENTS FROM PUBLIC

Chuck Benjamin,
Greg Long,
Charles Albertson,
Tom Richardson,

Chuck and Greg provided an update on the House Appropriations SHB1290. The council is raising the issue of services for profit. Some discussion followed.

Informational

Laurel Britt,
Terry Clark

Chuck Albertson stated that Rainbow Center has been in contact with Rose Alles concerning areas of interest in HB1290. Rainbow Center is behind bill 5763

The Rainbow Center website is www.rainbowcenterwcpc.org. You can obtain the newsletter and the activities occurring within Rainbow Center.

Tom stated that 1290 is political in trying to tie in several bills into one is not good and each bill should stand alone.

Laurel Britt asked about classes that Compass Health use to offer. Terry Clark said she knows of no changes but to talk to Cindy Ainsley concerning any changes.

OTHER BUSINESS

None. Informational

ADJOURNMENT

Chair Jubie

Chair Jubie adjourned the meeting at 2:45 pm.