

# North Sound Mental Health Administration

Regional Support Network for Island, San Juan, Skagit, Snohomish, and Whatcom Counties

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NSMHA Contract Memorandum 2009-001

Date: February 5, 2008

To: Tom Sebastian, CEO, Compass Health  
Donna Konicki, *bridgenways*  
Michael Watson, Lake Whatcom RTC  
Andy Byrne, Whatcom Counseling and Psychiatric Center  
Rod Elin, Catholic Community Services Northwest  
Claudia D'Allegrì, Sea Mar  
Ken Stark, Snohomish County Human Services Director  
Tom Robinson, Volunteers of America  
Cindy Paffumi, RSN Coordinator, Interfaith  
Sue Closser, CEO, Sunrise Services  
Yvonne Ito, Executive Director, LKI

From: Chuck Benjamin, Executive Director

Subject: Revised Policies

## **Policy 1001.00 – Complaint, Grievance, Appeal, Fair Hearing and Notice – General Policy Requirements**

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

## **Policy 1002.00 – Complaint and Grievance**

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

## **Policy 1003.00 - Appeal**

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

## **Policy 1004.00 – Fair Hearing**

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

## **Policy 1547.00 – Customer Service**

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

February 5, 2009

**Policy 1562.00 – Monitoring of Less Restrictive Orders**

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

**Policy 1570.00 – Children’s Short-Term High Intensity Services (STHIS) and Attachments  
1570.01 – .03**

This is a pre-existing policy that was revised and has been through the complete approval process. The signed and effective date is 2/5/2009.

These revised policies are enclosed for your convenience and will be available on the NSMHA website at [www.nsmha.org](http://www.nsmha.org) for your future reference.

Please ensure these policies are implemented at your agency within 60 days.

cc: Heather Fennell, Compass Health  
Kathy McNaughton, Catholic Community Services  
Kay Burbidge, Lake Whatcom  
Pamala Benjamin, Whatcom Counseling and Psychiatric Center  
Adam Horn, Volunteers of America  
Jonathan Vander Schuur, Sea Mar  
Rebecca Clark, Mental Health Program Coordinator Skagit County  
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Contract File