

North Sound Mental Health Administration

Regional Support Network for Island, San Juan, Skagit, Snohomish, and Whatcom Counties

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NSMHA Contract Memorandum 2009-017

Date: July 20, 2009

To: Tom Sebastian, CEO, Compass Health
Donna Konicki, *bridgeways*
Michael Watson, Lake Whatcom RTC
Andy Byrne, Whatcom Counseling and Psychiatric Center
Rod Elin, Catholic Community Services Northwest
Claudia D'Allegrì, Sea Mar
Ken Stark, Snohomish County Human Services Director
Phil Smith, President/CEO, Volunteers of America
Cindy Paffumi, RSN Coordinator, Interfaith
Sue Closser, CEO, Sunrise Services

From: Chuck Benjamin, Executive Director

Subject: Regionwide MENTAL HEALTH SPECIALIST QUALIFICATIONS form

The enclosed "Regionwide Mental Health Specialist Qualifications form will be available for future use on the NSMHA website.

The **requirement** is that a form be placed in the Personnel files of MHPs and Specialists. If the provider agency has a form that **meets these standards**, they may use their own

NSMHA will be auditing for this form's use in Personnel files after the 60-day implementation.

Please ensure this form's use is implemented at your agency within 60 days.

cc: Sara Bender, *bridgeways*
Heather Fennell, Compass Health
Kathy McNaughton, Catholic Community Services
Kay Burbidge, Lake Whatcom
Pamala Benjamin, Whatcom Counseling and Psychiatric Center
Pat Morris, Volunteers of America
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Contract File