



North Sound Behavioral Health Organization, LLC

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North Sound BHO Contract Memorandum 2018-009

Date: April 20, 2018

To: Tom Sebastian, Compass Health and Compass Whatcom
Donna Konicki, Bridgeways
Jenny Billings, Lake Whatcom RTC
Will Rice, Catholic Community Services Northwest
Claudia D'Allegrì, Sea Mar
Cammy Hart-Anderson, Snohomish County MH/CD/Vets Division Manager
Phil Smith, Volunteers of America
Shanon Hardie, Unity Care NW
Sue Closser, Sunrise Services
Robert Sullivan, Pioneer Human Services
Beratta Gomillion, Center for Human Services
Corky Hundahl, Phoenix Recovery Services
Julie Lord, Pioneer Human Services
Linda Grant, Evergreen Recovery Services
Marli Bricker, Therapeutic Health Services

From: Joe Valentine

Subject: Revised/New Policies

Greetings BHA Providers:

Attached are Policies 1574.00, 1589.00 and 1590.00 were all reviewed and approved by Quality Management Oversight Committee (QMOC), April 11, 2018. Policy 3045.00 was approved by the Executive Director. Interoffice Memorandum regarding reduction in non-mandatory services to persons who do not have Medicaid coverage was prepared by the Executive Director.

Policy 1574.00 – State General Behavioral Health Funding Plan

This revised policy has been through the review and approval process. The Executive Director signed and approved this policy April 20, 2018.

Policy 1589.00 – Criminal Justice Treatment Account Funding

This new policy has been through the review and approval process. The Executive Director signed and approved this policy April 20, 2018.

Policy 1590.00 – Federal Substance Abuse Block Grant Funding

This new policy has been through the review and approval process. The Executive Director signed and approved this policy April 20, 2018.

Policy 3045.00 – Eligibility Verification

This revised policy has been through the review and approval process. The Executive Director signed and approved this policy April 20, 2018.

Interoffice Memorandum regarding reduction of mandatory services to persons who do not have Medicaid coverage was written by the Executive Director.

Please ensure all appropriate staff receives this information.

The NM contains policies and memorandum below for your convenience.

Full implementation of these policies and any instructions regarding the memorandum should occur no later than 60 days after this memo.

A redlined copy of Policies 1574.00 and 3045.00 will be included as separate attachments via the email.

cc: Cindy Ferraro, Bridgeways
Becky Olson-Hernandez, Compass Health
Kay Burbidge, Lake Whatcom RTC
Pat Morris, Volunteers of America
Katherine Scott, Sea Mar
Richard Sprague, Unity Care NW
Danae Bergman, Center for Human Services
Jackie Henderson, Island County Coordinator
Barbara LaBrash, San Juan County Coordinator
Rebecca Clark, Mental Health Program Coordinator Skagit County
Anji Jorstad, Snohomish County Coordinator
Anne Deacon, Whatcom County Coordinator
Marsh Kellegrew, Evergreen Recovery Services
Rowell Dela Cruz, Pioneer Human Services
Perry Mowery, Whatcom County
Contract File

Effective Date: 8/19/2016; 6/12/2014; 5/29/2009; 9/11/2008; 6/19/2008
Revised Date: 3/29/2018
Review Date: 3/30/2018

North Sound Behavioral Health Organization

Section 1500 – Clinical: State General Behavioral Health Funding Plan

Authorizing Source: BHSC Contract; North Sound BHO

Cancels:

See Also:

Providers must comply with this policy and may develop individualized implementation guidelines as needed

Approved by: Executive Director

Responsible Staff: Deputy Director

Executive Director's Signature:

Date: 4/20/2018

POLICY 1574.00

SUBJECT: STATE GENERAL BEHAVIORAL HEALTH FUNDING PLAN

PURPOSE

To identify the individuals eligible for and services covered by State General Behavioral Health funds in the North Sound Behavioral Health Organization (North Sound BHO) region. For individuals eligible for services covered by State General Behavioral Health funds and within available resources, this policy is also meant to ensure consistent application of standards region-wide for access to medically necessary behavioral health services.

POLICY

North Sound BHO utilizes State General Behavioral Health funds, if the resources are available, to provide services to specific populations of individuals, as well as pay for certain programs and services. The use of these funds may be revised as funding availability changes. Any changes to these categories shall be effective immediately upon written notification.

Individuals financially eligible for State General Behavioral Health funded services must be ineligible for Medicaid, must not have insurance coverage for services, must be at or below 220% of federal poverty guidelines and a member of a listed priority population.

North Sound BHO utilizes State funds for the following mental health services:

Core Services

- A. Involuntary Treatment Act (ITA) Services;
- B. ITA Court filing fees;
- C. Regional Crisis Services;
- D. Evaluation & Treatment Facilities (E&Ts) including out of region E&T costs;
- E. Inpatient Psychiatric Hospitalization;
- F. Institutions for Mentally Diseased (IMD);
- G. Transportation;
- H. Interpreter Services;
 - I. Regional Ombud's Services; and
 - J. Residential Room & Board.

Within Available Resources

- A. North Sound BHO administrative operations;
- B. Peer Recovery Centers;
- C. Medically Necessary State Plan outpatient mental health services when discharging or discharged within the past 30 days from Western State Hospital (WSH) on a case-by-case basis; and
- D. Client Tracking/Information Services.

ATTACHMENTS

None

Effective Date: 4/20/2018
Revised Date: 3/29/2018
Review Date: 4/3/2018

North Sound Behavioral Health Organization
Section 1500 – Clinical: Criminal Justice Treatment Account Funding

Authorizing Source: WAC 388-877; RCW 71.24.582

Cancels:

See Also:

Providers must comply with this policy and may develop
Individualized implementation guidelines as needed

Approved by: Executive Director

Responsible Staff: Deputy Director

Executive Director's Signature:

Date: 4/20/2018

POLICY 1589.00

SUBJECT: CRIMINAL JUSTICE TREATMENT ACCOUNT FUNDING

PURPOSE

To identify the individuals eligible for State Criminal Justice Treatment Account (CJTA) funds and the services covered by State CJTA funds in the North Sound region. For individuals eligible for services covered by State CJTA funds and within available resources, this policy is also meant to ensure consistent application of standards region-wide for access to medically necessary substance use disorder (SUD) services.

POLICY

North Sound Behavioral Health Organization (North Sound BHO) utilizes State CJTA, as long as, the resources are available to provide services to this specific population of eligible individuals, as well as, pay for allowable services.

Individuals financially eligible for State CJTA funded services must be ineligible for Medicaid and must be at or below 220% of federal poverty guidelines.

State CJTA funds payment by North Sound BHO for individuals receiving medically necessary SUD services shall be considered payment in full, as long as, they meet income qualifications and other eligibility qualifications, per this policy.

North Sound BHO utilizes State CJTA funds for the following individuals:

- A. Substance using and potential addiction if does not receive SUD treatment; and
- B. Charged with an offense by a WA State prosecuting attorney or in drug court; and
- C. Not eligible for Medicaid; and
- D. Who are 220% of the federal poverty level.

CJTA funds can be utilized for the medically necessary SUD services of:

- A. Withdrawal management, 3.2 and 3.7 levels of care;
- B. Secure detoxification services under ITA;

- C. Assessment both in jail and community-based;
- D. Outpatient treatment both in jail and community-based;
- E. Urinalysis testing;
- F. SUD Residential treatment;
- G. Childcare services;
- H. Therapeutic Interventions for Children in SUD Post-Partum Women (PPW) residential with mother;
- I. Transportation costs to and from residential treatment; and/or
- J. Residential room and board.

ATTACHMENTS

None

Effective Date: 4/20/2018
Revised Date: 3/29/2018
Review Date: 4/3/2018

North Sound Behavioral Health Organization
Section 1500 – Clinical: Federal Substance Abuse Block Grant Funding

Authorizing Source: WAC 388-877; 45 CFR Part 96

Cancels:

See Also:

Providers must comply with this policy and may develop

Individualized implementation guidelines as needed

Responsible Staff: Deputy Director

Executive Director's Signature:

Approved by: Executive Director

Date: 4/20/2018

POLICY 1590.00

SUBJECT: FEDERAL SUBSTANCE ABUSE BLOCK GRANT FUNDING

PURPOSE

To identify the individuals eligible for the Federal Substance Abuse Block Grant (SABG) funds and the services covered by Federal SABG funds in the North Sound region. For individuals eligible for services covered by Federal SABG funds and within available resources, this policy is also meant to ensure consistent application of standards region-wide for access to medically necessary Substance Use Disorder (SUD) services.

POLICY

North Sound Behavioral Health Organization (North Sound BHO) utilizes SABG, as long as, the resources are available to provide services to this specific population of eligible individuals, as well as, pay for allowable services.

SABG funds payment by North Sound BHO for individuals receiving medically necessary SUD services shall be considered payment in full, as long as, they meet income qualifications and other eligibility qualifications per this policy.

Individuals financially eligible for SABG funded services must be ineligible for Medicaid, must be at or below 220% of federal poverty guidelines and a member of a listed priority population. Medicaid eligible individuals may use SABG funds to cover services not covered in the State Plan.

North Sound BHO utilizes SABG funds for the following individuals that are the priority populations:

- A. Pregnant and injecting drugs;
- B. Pregnant with SUD;
- C. Individuals who are injecting drugs;
- D. Post-partum women (PPW) the first year after pregnancy completion regardless of the outcome of the pregnancy or placement of children;
- E. Parenting Women with SUD including those involved with Division of Children and Family Services (DCFS); and
- F. Youth without insurance coverage.

SABG funds can be utilized for the medically necessary SUD services of:

- A. Withdrawal management, 3.2 and 3.7 levels of care;
- B. Secure detoxification services under ITA;
- C. In-community Assessment;
- D. In-community Outpatient treatment;
- E. SUD Residential treatment;
- F. Urinalysis testing;
- G. Childcare services;
- H. Therapeutic Interventions for Children in SUD Pregnant Parenting Women (PPW) residential with mother;
- I. Transportation costs to and from residential treatment; and/or
- J. Residential room and board.

ATTACHMENTS

None

Effective Date: 11/29/2005
Revised Date: 3/29/2018
Review Date: 3/30/2018

North Sound Mental Health Administration

Section 3000 – Fiscal: Eligibility Verification

Authorizing Source:

Cancels:

See Also:

Providers must comply with this policy and may develop
Individualized implementation guidelines as needed

Approved by: Executive Director

Responsible Staff: Fiscal Officer

Executive Director's Signature:

Date: 4/20/2018

POLICY #3045.00

SUBJECT: ELIGIBILITY VERIFICATION

POLICY

North Sound Behavioral Health Organization (North Sound BHO) requires North Sound Behavioral Health Agencies (BHAs) to regularly verify financial eligibility of individuals requesting services and individuals receiving ongoing behavioral services funded by North Sound BHO. North Sound BHO requires BHAs to establish the procedures for conducting the verification process.

PROCEDURE

All North Sound BHO providers shall conduct eligibility verification for individuals who may be eligible to be enrolled in services, to determine financial eligibility.

The BHA must determine whether an individual has Medicaid before opening an individual to services. Health Care Authority (HCA) determines Medicaid eligibility and issues a Medicaid card to Medicaid enrollees. HCA Providers are required to verify Medicaid eligibility via ProviderOne. Following initial verification of Medicaid, the BHA shall verify an individual's Medicaid eligibility at each appointment. If an individual's Medicaid is verified and they do have a mental health benefit, they are financially eligible for an intake to determine clinical eligibility for ongoing services per the State Access to Care Criteria.

For individuals not currently enrolled in Medicaid, the BHA shall refer individuals to the designated in-person assistor agency in their catchment area or regional Customer Service Office (CSO) to determine potential for Medicaid eligibility.

Individuals who do not have the financial resources to pay for services, do not have health insurance or Medicaid may be eligible for services if the individual has an income of 220% or less of the Federal Poverty Guideline. Clinical eligibility is determined by the North Sound BHO current priorities for Non-Medicaid funded services which includes State General Mental Health Funds, Substance Abuse Block Grant Funds (SABG), and Criminal Justice Treatment Act Funding (CJTA).

Individuals who are eligible for Non-Medicaid funded services are authorized for ongoing services based on meeting the Access to Care criteria and the availability of Non-Medicaid Funds. If an individual needs services, but there are not sufficient Non-Medicaid funds, they are referred to other community resources.

ATTACHMENTS

None



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INTEROFFICE MEMORANDUM

TO: NORTH SOUND BHO PROVIDERS AND COUNTY STAFF
FROM: JOE VALENTINE, EXECUTIVE DIRECTOR
NORTH SOUND BEHAVIORAL HEALTH ORGANIZATION
SUBJECT: SERVICES FOR INDIVIDUALS WHO ARE NON- MEDICAID
DATE: APRIL 20, 2018

North Sound Behavioral Health Organization (North Sound BHO) is planning to reduce non-mandatory services to persons who do not have Medicaid coverage. The attached policies and procedures have been reorganized into three (3) separate policies and address coverage for the following funding sources: State General Mental Health Funding, Substance Abuse Block Grant (SABG) Funding Plan, and Criminal Justice Treatment Account funding (CJTA). Also attached is the revised Eligibility Verification policy and procedure.

Historically, the North Sound Regional Support Network/Behavioral Health Organization (RSN/BHO) allowed the use of State General Fund dollars to provide discretionary outpatient services to non-Medicaid persons within available funds. However, the new funding structure for the Behavioral Health-Administrative Service Organizations (BH-ASO) will not provide sufficient non-Medicaid funds for anything other than mandatory crisis services. In addition, the state's underfunding of Institutions of Mental Disease (IMD) related treatment expenses has also eliminated the ability of the North Sound BHO to continue to pay for non-mandatory services to non-Medicaid persons in the remainder of 2018 as well.

Beginning July 1, 2018 North Sound BHO will no longer authorize/serve/pay for new non-Medicaid individuals for outpatient services unless they meet the criteria outlined in the three (3) policies attached to this memo.

For individuals currently in service whose services are funded by a non-Medicaid fund source in North Sound BHO the Behavioral Health Agency (BHA) will be expected to transition all persons with no Medicaid coverage out of services by July 1, 2018. There will be no extensions after this date.

It is expected and in writing in each BHA contract that BHA's will verify Medicaid benefits in ProviderOne before opening the individual to services and at each appointment thereafter. Per the Medicaid Contract:

Section C subsection 13

1. MEDICAID ELIGIBILITY

Contractor shall verify an individual's Medicaid eligibility at each appointment. For individuals not currently enrolled in Medicaid, Contractor shall refer individuals to the designated in-person assistor agency in their catchment area. Contractor shall act in accordance with North Sound BHO policy on Eligibility Verification herein incorporated by reference.

We appreciate you implementing these policies and carefully monitoring the Medicaid status of the individuals you serve.

Let us know if you have questions and/or need assistance implementing these polices.