

Effective Date: 11/19/1998, Motion #98-072  
Revised Date: 6/19/2018  
Review Date: 6/19/2018

## North Sound Behavioral Health Organization

Section 3000 – Fiscal: Conflict of Interest

Authorizing Source:

Cancels:

See Also:

Responsible Staff: Fiscal Officer

Executive Director's Signature:

Approved by: Board of Directors

Motion #: 98-072

Date: 11/19/1998

Date: 6/21/2018

### **POLICY #3010.00**

**SUBJECT: CONFLICT OF INTEREST**

#### **POLICY**

The North Sound Behavioral Health Organization (NORTH SOUND BHO) shall ensure its officers, employees and any agent shall not have a fiduciary interest in any procurement process, appointments to Advisory Boards or other matters that may have the “appearance of conflict”.

#### **PROCEDURE**

NORTH SOUND BHO shall conduct its business in accordance with adopted Policies and Procedures. **Including Policy 2001.00** – Compliance: Business Ethics and Regulatory Compliance Program.

NORTH SOUND BHO shall comply with all applicable Local, State and Federal laws, rules and/or regulations governing the operations of an entity such as NORTH SOUND BHO created by Interlocal via Revised Code of Washington (RCW) 39.34.

NORTH SOUND BHO may have members who are employees subcontract agencies on the Advisory Board. The person should not be an owner or have a controlling interest in the subcontractor's company or be a member of senior management of the subcontractor's company. A person who works for an agency should requeue themselves on potential conflicts of interest.

NORTH SOUND BHO employees are precluded from sitting on any Board that contracts with NORTH SOUND BHO.

NORTH SOUND BHO employees shall not receive any gift, gratuity, or special favor from a contractor in the performance of their duties on behalf of NORTH SOUND BHO with a contractor in excess of the requirements of RCW 42.52.150. Any attempt to provide a NORTH SOUND BHO employee with a gift or gratuity above the RCW 42.52.150 requirements must be immediately reported to the Compliance Officer. The Compliance Officer will report said incidents to the Chairperson of the County Authorities Executive Committee.

NORTH SOUND BHO employees who have or may have an interest either directly or indirectly with any contractor or potential contractor must state this interest and not participate in any meeting related to procurement or contract compliance.

#### **ATTACHMENTS**

None