

Effective Date: 11/29/2005
Revised Date: 1/11/2017
Review Date: 1/11/2017

North Sound Behavioral Health Administration

Section 3000 – Fiscal: Third Party Resources Requirements

Authorizing Source: DSHS contract

Cancels:

See Also:

Providers must comply with this policy and may develop individualized implementation guidelines as needed

Responsible Staff: Fiscal Officer

Approved by: Executive Director

Signature:

Date: 1/18/2017

POLICY #3044.00

SUBJECT: THIRD PARTY RESOURCES REQUIREMENTS

PURPOSE

To clarify how North Sound Behavioral Health Organization (North Sound BHO) complies with third party liability requirements.

POLICY

North Sound BHO will comply with the Department of Social and Health Services (DSHS) contract requirements regarding the need to identify, pursue and record third party liability in accordance with Medicaid being the payer of last resort.

PROCEDURE

North Sound BHO will identify DSHS contract requirements regarding the need to identify, pursue and record third party liability and include the requirements in its contracts with providers. North Sound BHO will monitor providers' compliance with these requirements during on-site reviews of provider agencies.

North Sound BHO will ensure providers have adequate mechanisms at the point of initiation of service to determine whether third party liability exists. North Sound BHO will ensure providers have adequate mechanisms in place during the course of client treatment to determine whether third party liability status has changed. North Sound BHO will ensure providers have adequate billing and collection mechanisms for third party liability obligations. North Sound BHO will ensure providers have adequate mechanisms for recording third party liability collections. Monitoring requirements are specified in Policy 5001.00, Administrative, Fiscal and Quality Assurance/Improvement Contract Compliance Monitoring.

North Sound BHO will ensure it collects third party information from providers and properly reports the information on DSHS Quarterly Reports.

ATTACHMENTS

None